



## **Exhibitor Weapon Sales Compliance Rules**

### **Introduction**

- Ottawa Comiccon is committed to providing a safe and welcoming environment for all persons attending the convention.
- The Exhibitor Code of Conduct (included in the Ottawa Comiccon Exhibitor Guide) states that exhibitors must "follow the guidelines, rules, regulations and policies of Ottawa Comiccon".
- Ottawa Comiccon prohibits the display (including under the counter storage) and sale of weapons that are not legally allowed to be sold in Canada as well as those weapons prohibited by the event. (for additional information, please refer to the Ottawa Comiccon Weapons Policy).

### **Ottawa Comiccon Responsibilities**

- Provide information to exhibitors on the weapons policy, the vendor weapon sales compliance rules and their obligations;
- Promote compliance with the policy through exhibitor education and support and compliance checks (review of weapons on display and for sale at exhibitor booths); and
- Enforce the policy in a timely, fair, consistent and transparent manner.

### **Exhibitor Responsibilities**

- As a condition of their involvement with Ottawa Comiccon, exhibitors agree not to display or sell any illegal and/or prohibited weapons at the convention. It is the exhibitor's responsibility to be familiar with the regulations prescribing illegal and/or prohibited weapons. Click on the links below to review the Canada Border Services Agency and Justice Canada information regarding illegal weapons:

<http://www.cbsa-asfc.gc.ca/publications/dm-md/d19/d19-13-2-eng.html>

<http://laws-lois.justice.gc.ca/eng/regulations/SOR-98-462/FullText.html>

- Exhibitors will fully cooperate with Ottawa Comiccon review, inspection and examination of any goods on display or for sale at the convention;
- Exhibitors will fully comply with all Ottawa Comiccon directions regarding the enforcement of the weapons policy and vendor weapon sales compliance procedures;



- Exhibitors will immediately remove from the convention all weapons deemed by Ottawa Comiccon to be illegal and/or prohibited.

### **Ottawa Comiccon Procedures for Enforcing Compliance**

- Ottawa Comiccon staff will conduct ongoing compliance checks with exhibitors.
- If Ottawa Comiccon staff become aware that an exhibitor is selling illegal and/or prohibited weapons, not respecting the Weapons Policy or not following these procedures, they will:
  - Complete an Incident Report (IR), immediately file the IR and provide a briefing to the Exhibition Hall Director, or their designate;
  - Ensure that the IR includes the staff name, the exhibitor name and booth number, along with a description of the illegal and/or prohibited weapon and/or policy breach;
  - Take no enforcement action against the exhibitor unless directed to do so by the Exhibition Hall Director or their designate.
- The Exhibition Hall Director (or their designate) will, in a timely manner:
  - Review and sign the IR;
  - Discuss the issue with the exhibitor;
  - Verify that there is a policy breach and/or an illegal and/or prohibited weapon on display or for sale. This may involve a re-examination of the weapon by the Exhibition Hall Director (or their designate) or others, at the discretion of Ottawa Comiccon; and,
  - Warn the exhibitor that they are in violation of Ottawa Comiccon policy and direct them to comply with the policy and/or immediately remove any and all illegal and/or prohibited weapons from the convention for the duration of the show.
- Exhibitors who do not comply with enforcement or compliance direction from the Exhibition Hall Director, or their designate (e.g. they refuse to remove any and all illegal and/or prohibited weapons) or who are found to be violating the policy after receiving a warning, will face further sanctions from Ottawa Comiccon, which may include:
  - Immediate removal from Ottawa Comiccon; and/or
  - A ban from Ottawa Comiccon and other events affiliated with Ottawa Comiccon; and/or
  - Other actions deemed appropriate by Ottawa Comiccon.